S. No.	Form Name	Form No.
	FIXED ASSETS	
1	Detail of Lands	FA-1
2	Details of Buildings	<u>FA-2</u>
3	Details of Bridge/Flyover/Tunnel/Subways	<u>FA-3</u>
4	Details of Road/Street	<u>FA-4</u>
5	Details of Railway Tracks	<u>FA-5</u>
6	Details of Track Components	<u>FA-5A</u>
7	Details of Furniture and Fixtures	<u>FA-6</u>
8	Details of Office Equipments	<u>FA-7</u>
9	Details of Vehicles	<u>FA-8</u>
10	Details of Plant, Machinery & Equipment	<u>FA-9</u>
11	Details of Computers and Peripherals	<u>FA-10</u>
12	Details of Medical Equipments	<u>FA-11</u>
13	Details of Loco/Coach/Wagons	<u>FA-12</u>
14	Details of Capital work in Progress	<u>FA-13</u>
15	Details of Plant, Machinery & Equipment(Signal)	<u>FA-14</u>
16	Details of Plant, Machinery & Equipment(Telecom)	<u>FA-15</u>
17	Details of Electrical Equipment & Fittings	<u>FA -16</u>
18	Details of Intangible Assets	<u>FA -17</u>

Details of Lands Indian Railways - Ajmer Division

	Code	ion of Land	e No.	tween two	in Kms)	increasing KMs	ld/Freehold		Location	1	per revenue	Dimensi	on of Land	(if known), nan (if not	No.	e Record	of Land (if)	ement (if expenses nd like boundary ng	f Land
S.No.	Stock Holder Code	Particular/Description Plots	Plot Reference No.	Block Section (Between Stations)	Chainage in	RHS or LHS in incr	Specify if Leasehold/Freehold	State	District	Town/village	Revenue village as per revenue records	Length	Area	year of acquisition(if known), mention earlier than (if not known)	Land Plan No	Status in Revenue	Cost of acquisition of Land (if Available)	Cost of Improvement (If Available) (Any expenses incurred on land like construction of boundary wall/fencing	Current Use of Land
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	L	Tota	ıl																

Prepared by:

- 1 Details of all Land belonging to the Ajmer Division, irrespective of the fact, whether it is vacant or any structure has been constructed on that, should be included here.
- 2 Specify if land is Industrial/Agriculture/Residential.
- where the date/year of acquisition is ascertainable but the cost as well as the original documents are not available, valuation can be done using the 'Guidance Value' prescribed under the Stamp Duty Act for the location, type of I particular year/date, transaction value of a similar plot in the similar area around the estimated year of transaction can be adopted as the transaction rate for valuation purposes.
- 4 If any other thing is required to be mention regarding land, then same may be shown in 'Remark Column'.

Form: FA- 1

Any part Sparable for other use (Area)	District Level Committee (DLC) Rate	Area in unit in reference to DLC rate	Year of DLC Rate	Present /actual Cost of Land	Remarks
21	22	23	24	25	26

and and date. If the 'Guidance Value' is also not available for that

Details of Buildings

Indian Railways - Ajmer Division

Form: FA- 2

	Code	uo	ı	Location	า	e as per ords		nsion of Iding	ors	on which located	p area	truction(if han (if not	struction		vement (If iny)		per codal ns	assets is in use	assets as 014	epreciation	lated Depreciation I 31.03.2014	e as on I4	Building	of title	ø
S.No.	Stock Holder	Description	State	District	Town/Village	Revenue village recol	Length	Breadth	No. of floors	Area of land or Building is lo	Total build Up	year of acquisition/construction(if known), Earlier than (if not known)	cost of acquisition/constr	Year of Improvement	Cost of Improvement	Total cost	Life of asset as provision	No. of year asset	Remaining life of assoon 31.03.2014	Rate of Depre	Accumulated Der	Net Book Value 31.03.2014	Current Use of	Give reference of Document	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26
	Total																								

Prepared by:

Note:

- Buildings should be categorized into Ajmer division offices, residential quarters, godowns, hospitals, workshops etc.
- 2 Each building should be identified separately.

Details of Bridges/Flyover/Tunnel/Subways Indian Railways - Ajmer Division

		3/RUB)	Or ROB/RUB	stations)			Location		jirder/PSC			Din	nension	of struc	ture			on for	ucture is	Ē	Ē	Improv a
S.No.	Stock holder code	Bridge type (Bridge/ROB/RUB)	Description(Bridge no. Or I no.)	Block section (Between two stations)	Chainage (KMs)	State	District	TownVillage	Type of bridge (Arch/steel girder/PSC girder/RCC box etc.	Length	Total no. Of spans	No. Of span-1	SP-1	No. Of span-2	Z-dS	No. Of span-3	SP-3	Loading bridge sanction for (MBG/RBG/GC)	Area of land on which structure is constructed	Date of construction	Cost of construction	Year of improvement
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
						_						_	_									
		Total																				

Prepared by:

Note:

- 1 whereas possible, prepare a separate list of bridge/tunnel/subway etc.
- 2 Each such structure should be identified separately.
- 3 If any bridge/tunnel/subways is not in used, then same also may be included here. However further details may be given in 'Remark 'column.
- 4 If actual date of construction is not available but the year of construction is available, then year may be given in relevant column.
- 5 If any other detail is required to be given in respect of Bridge/tunnel etc., then same may be mentioned in 'Remark Column'.

Form: FA- 3

Cost of improvement (It	Total cost	Fund allocation code	Life as per codal provisions	No. of year assets is in use	Rate of depreciation	Accumulated depreciation till date 31.03.2014	Net book value as on 31.03.2014 (Rs.)	Approved Drg. No.	Remarks
24	25	26	27	28	29	30	31	32	33

Checked by:

Details of Roads/Streets Indian Railways - Ajmer Division

Form: FA- 4

	əpc	nunicipal etc.	(joining			Location		oad/street itcha/WBM	₹ 5	Dimension	n of roads	. M.)	tion	uction	ıcy		vement (If any)		code	ovisions	Se	ciation	iation till	2014	document	
S.No.	Stock Holder Co	Type of road (NH/SH/municipal road/village road etc.	Description of road (joi town/village)	Station	State	District	Town/village	Specify whether the road/street is concrete/bitumen/kutcha/WBM	Survey no. of the land structure is locate	Length	Breadth	Area of road (Sq	Date of construction	Cost of construc	Repair Frequen	Year of improvement	Cost of improvement	Total cost	Fund allocation of	Life as per codal pro	No. of year in u	Rate of deprecia	Accumulated depreciatior date 31.03.2014	WDV as on 31.03.20°	Give reference of title	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27
			·																							
		Total																								

Prepared by: Checked by:

Note:

- 1 Here improvement means conversion of the road from one type of construction to another type of construction. E.g. Conversion of a tar road into a concrete road. It may also include extension of road.
- Each road should be identified separately.
- 3 If any road is not in used, then same also may be included here.
- 4 If actual date of construction is not available but the year of construction is available, then year may be given in relevant column.
 5 If any other detail is required to be given in respect of road, then same may be mentioned in 'Remark Column'.

Details of Railway Tracks Indian Railways - Ajmer Division

Form: FA- 5

	9	Т	ype of Trac	k	Locatio	on (KM)	Betwee stati	en two ions	(ms)	r is MG or	6	on		ement (If ny)	renewal		de	ovisions	s in use	uo	n till date	014	document	
S.No.	Stock Holder Code	Rail (60Kg/52 KG/90 R/75 R etc.)	Sleeper (PSC 6/PSC 5/CST 9/steel/wooden)	Sleeper Density	From KM	To KM	From	۴	Length of track (in Kms)	Specify whether the track is BG	Date/year of laying	Cost of construction	Date of improvement	Cost of improvement	CRRM cost of latest re	Total cost	Fund allocation code	Life as per codal Prov	Number of years track is in use	Rate of depreciation	Accumulated depreciation t 31.03.2014	WDV as on 31.03.2014	Give reference of title do	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
	Total																							

Prepared by: Checked by:

Note:

- Here improvement means conversion of Broad Gauge (BG) to Meter Gauge (MG).
 Each track between all stations should be identified separately.

- Learn track is not in used and lying idle then same will also be included here.

 All Railway siding given by IR to third parties should also be mention here.

 If any other detail is required to be given in respect of track, then same may be mentioned in 'Remark Column'.

Details of Railway Tracks Components Indian Railways - Ajmer Division

Form: 5/

	ode						uring					Com	ponent us	ed on tra	ck				Compon	ent lying	in stores	
S.No.	Stock Holder Code	Name of Track Com	ponent	Location	Make	Drag No.	Year of Manufacturing	Codal Life	Date of laying	No of units	cost per unit	Total cost	No of year component is in use	Depreciation rate	Accumulated depreciation till 31.03.2014	Net Book Value as on 31.03.2014	Replace	ment due	No of Units	Cost per unit	Total cost	Remarks
	Stc						Year		Date o	No	cost	Tota	odwoo	Deprec	Accu deprec 31.0	Net Boo on 31	Month	Year	Offics	per unit		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
			60 Kg																			
			52 Kg																			
			90 R																			
1		Rail	75 R																			
			60 R																			
			50 R																			
			Others																			
			PSC - 6																			
			PSC -5																			
2		Sleeper	CST - 9																			
			Steel																			
			Wooden																			
3		Gludge Joints																				
4		SEJ																				
5		Turnout																				
6		Switches																				

7		CMS xings									
8		T/out Sleepers									
9		Ballast									
10		Fatening									
11		Rubber pads									
	•	Total									

Prepared by:

Note:

1 No depreciation will be charged on component lying in stores. Depreciation is to be charged only on those component which is used on track

Details of Furniture and Fixtures Ajmer Division - Indian Railways

Departm	nent/Station:-				_								Form:- FA-6
ON.	Description	Location	Reference number (If any)	Date of acquisition/construction	Total no of units	Cost per unit	Total Cost of acquisition/construction	Life of assets as per codal provisions	No of year assets is in use	Rate of depreciation	Accumulated depreciation till 31.03.2014	Net book value as on 31.03.2014 (Rs.)	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14

Prepared by:-	Checked by:-
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- 1. Furniture includes tables, chairs, cupboards, almirah, fans, coolers, air conditioner, UPS, Refrigerator, TV, invertors etc.
- 2. Whereas possible, prepare a separate list for each class of furniture.
- 3. Assets reference number denotes any numbering/coding given to each piece of asset.
- 4. Details of the furniture & fixtures should be collected department/section/location wise.
- 5. If actual date of construction/acquisition is not available but the year of acquisition/construction is available, then year may be given in relevant column.

Details of Office Equipments Ajmer Division - Indian Railways

Departmen	nt/Station:												Form:- FA-7
s.NO.	Description	Location	Assets Reference Number	Date of acquisition	Total no of units	Cost per unit	Total cost of acquisition/installation	Life of assets as per codal provisions	No of year assets is in use	Rate of depreciation	Accumulated depreciation till 31.03.2014	Net book value as on 31.03.2014 (Rs.)	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14

Prepared by:-	Checked by:-

- 1. Office equipments include Fax Machine, Xerox Machine, Type writer, projector etc.
- 2. If possible, prepare a separate list for each class of office equipment.
- 3. Assets reference number denotes any numbering/coding given to each piece of asset.
- 4. If actual date of construction/installation is not available but the year of acquisition/construction is available, then year may be given in relevant column.

Details of Vehicles Ajmer Division, Indian Railways

Departm	ent/Station:																	Form:- FA-8
	vehicles		Vehicle's	details in r	espect of	sition	ou	Deta improv			epoo	r codal	in use	ion	ation till	31.03.2014	available title ts	
S.NO.	Description of veh	Location	Registration number	Engine number	Chasis number	Date of acquisit	Cost of acquisition	Date	Cost	Total cost (Rs.)	Fund allocation c	Life of vehicle as per provisions	No of year vehicle is	Rate of depreciation	accumulated depreciation till 31.03.2014	Net book value as on 3 (Rs.)	Give reference of the ava	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19

Prepared by:-	Checked by:-
i Toparoa by.	Onconou by.

- 1. In Column 2, kindly specify the description of vehicles specifying whether it is car, jeeps, trucks, ambulance etc.
- 2. Also mention present use of vehicle in the remark column.
- 3. If actual date of acquisition is not available but the year of acquisition is available, then year may be given in relevant column.
- 4. Improvement of vehicles includes extension of body or otherwise.

Details of Plant, Machinery & Equipments Ajmer Division, Indian Railways

Department/Station:-Form:- FA-9

	Code				chine	achine		& date	lier	allation	llation	ment of	esn		ils of ements		epoo	per codal	nery is in	ation	ciation till	as on .s.)	of the uments	alue (if		ılus	
s.NO.	Stock Holder C	Unit	Station	Location	Category of Ma	Description of Mi	Capacity	COFMOW PO no.	Name of Supplier	Cost of acquisition/insta	Date of acquisition/installati	Date of commence operation	No of shifts in	Date	Cost	Total cost	Fund allocation	Life of machine as poprovisions	No of years machine use	Rate of deprecial	Accumulated deprecii 31.03.2014	Net book value as o 31.03.2014 (Rs.)	Give reference of the available title documen	Current market valu Available)	Condition	Whether Surplu	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28

repared by:-	Checked by:-

- 1. Details of any improvements to the plant and machinery, which has resulted into increasing the capacity of the plant and machinery, should be mentioned separately.
- 2. Also specify the general nature of machinery in relevant column.
- 3. Plant, machinery & equipment used in workshop for the purpose of repair & maintenance of Loco/Coach/Wagon will also be covered here.

 4. If actual date of installation/acquisition is not available but the year of acquisition/installation is available, then year may be given in relevant column.

Details of Computers and Peripherals Ajmer Division, Indian Railways

Form:- FA-10

S. No.	scription	ocation	ince number	Date of on/installation	no of units	t per unit	t of acquisition	ets as per codal ovisions	assets is in use	depreciation	ted depreciation e 31.03.2014	k value as on .2014 (Rs.)	Remarks
S	Desc	Ğ	eren	Ditio	tal n	Sost	ost	asse; prov	ear a	of d	ulate	000k	

S. No.	Description	Location	Reference nun	Date of acquisition/insta	Total no of ur	Cost per un	Total cost of acqu	Life of assets as poprovisions	No of year assets i	Rate of depreci	Accumulated depr till date 31.03.2	Net book value a 31.03.2014 (R	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14

Prepared by:-	Checked by:-

Department/Station:-

- 1. Computers & peripherals includes desktops/laptops/printers/networking equipments etc.
- 2. If possible, prepare a separate list for each type of item.
- 3. Assets reference number denotes any numbering/coding given to each piece of asset.
- 4. If actual date of installation/acquisition is not available but the year of acquisition/installation is available, then year may be given in relevant column.

Details of Medical Equipments Ajmer Division, Indian Railways

Form:- FA-11

S.NO.	Description	Location	Reference number	Date of acquisition/installation	Total no of units	Cost per unit	Total Cost of acquisition	Life of assets as per codal provisions	No of year assets is in use	Rate of Depreciation	Accumulated depreciation till 31.03.2014	Net book value as on 31.03.2014 (Rs.)	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14

Prepared by:-	Checked by:-

- 1. Medical equipments includes all equipment which are using in hospitals maintained by Indian Railways.
- 2. If possible, prepare a separate list for each type of item.
- 3. Assets reference number denotes any numbering/coding given to each piece of asset.
- 4. If actual date of construction/acquisition is not available but the year of acquisition/construction is available, then year may be given in relevant column.

Details of Loco/Coach/Wagon Ajmer Division, Indian Railways

Form:- FA-12

S.NO.	Stock holder code	Department	Group code	Sub Group code	Asset reference no.	Type of wagon/coach/loco	Description	Location	Date of acquisition/construction	Date of commencement of operation	Total quantity	Cost of acquisition/construction per wagon/loco/coach		ills of vement	Total Cost	Fund allocation code	Lífe as per codal provisions	No of year assets is in use	Rate of Depreciation	Accumulated depreciation till date 31.03.2014	Net book value as on 31.03.2014 (Rs.)	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23

Prepared by:-

- 1. Each coach/wagon/loco should be identified separately.
- 2. Kindly, prepare a separate list for each type of wagon/coach/loco. For example, sleeper coach/AC coach/coach BG/Coach MG /Wagon BG/ Wagon MG etc.
- 3. Assets reference number denotes any numbering/coding given to each piece of asset.
- 4. If actual date of construction/acquisition is not available but the year of acquisition/construction is available, then year may be given in relevant column.
- 5. If any other necessary details is required to be mention in relation to coach/wagon/loco, then same may be given in Remark Column.

 6. Here improvement does not mean periodic overhauling (POH). However, improvement includes any major change which increases the life of coach/wagon/loco.

Details of Capital Work in Progress Ajmer Division, Indian Railways

Form:- FA-13

S.NO.	Description of Work	Location	Estimated Cost of work	Cost incurred till 31.03.2014	Fund allocation code	Estimated date of completion of the work	Remarks
1	2	3	4	5	6	7	8

Prepared by:-	Checked By:-
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Notes:-

1. whereas possible please provide the separate details of every type of work in progress.

Details of Plant, Machinery & Equipments (Signaling) Ajmer Division, Indian Railways

Department/Station:-______ Form:- FA-14

S.NO.	Description of Machinery	Specification/nature of machine	Location/Station	Capacity	Number of shifts in use	Date of acquisition/installation	Date of commencement of operation	Total Cost of acquisition/installation	Fund allocation code	Life of machine as per codal provisions	No of years machinery is in use	Rate of depreciation	Accumulated depreciation till 31.03.2014	Net book value as on 31.03.2014 (Rs.)	Give reference of the available title documents	Current market value (if Available)	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18

Prepared by:-	Checked by:-
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Notes:-

1. If actual date of installation/acquisition is not available but the year of acquisition/installation is available, then year may be given in relevant column.

Details of Plant, Machinery & Equipments (Telecom) Ajmer Division, Indian Railways

Department/Station:-______ Form:- FA-15

S.NO.	Description of Machinery	Specification/nature of machine	Block Section(Between two stations)	Capacity	Number of shifts in use	Date of acquisition/installation	Date of commencement of operation	Total Cost of acquisition/installation	Fund allocation code	Life of machine as per codal provisions	No of years machinery is in use	Rate of depreciation	Accumulated depreciation till 31.03.2014	Net book value as on 31.03.2014 (Rs.)	Give reference of the available title documents	Current market value (if Available)	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18

Prepared by:-	Checked by:-
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Notes:-

1. If actual date of installation/acquisition is not available but the year of acquisition/installation is available, then year may be given in relevant column.

Details of Electrical Equipments & Fittings Ajmer Division - Indian Railways

Form:- FA-16

	u.	ē	ler	Jer	Je .	Jer	Je J	der	der	der	der	der	der	der	der	ider	no. (if any)		Chainage	e (in Km)	units	allation	unit	Deta Improv		of allation	per codal	is in use	siation	eciation till 4	as on Rs.)	
S.NO.	Description	Stock Holder	Assets reference no. (if any)	Location	From	70	Length/No of	Date of acquisition/installation	Cost per u	Date	cost	Total cost of acquisition/installation	Life of assets as per o	No of year assets is in use	Rate of depreciation	Accumulated depreciation till 31.03.2014	Net book value as 31.03.2014 (Rs.)	Remarks														
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19														

Prepared	by:
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^{1.} Assets reference number denotes any numbering/coding given to each piece of asset.

^{2.} If actual date of construction/installation is not available but the year of acquisition/construction is available, then year may be given in relevant column.

^{3.} All electrical fitting and electrical equipment should be covered here such as power station, water pump etc.

Details of Intangible Assets Ajmer Division - Indian Railways

Form:- FA-17

S.NO.	Description	Date of acquisition/develop ment/installation	Cost of acquisition/ development/ installation	Location	no of year for which license is obtained	Amortization/de preciation Rate	Accumlated depreciation/a mortization value till 31.03.2014	Net Book Value as on 31.03.2014 (Rs.)	Remarks

Prepared by:-	Checked by:

^{1.} Intangible assets includes softwares, patents, copyright etc.

^{2.} Antivirus softwares having licence for more than one year should also be mention here.